



Nadrasca, Rooks Road, Nunawading

Industry Services Locations

Nadrasca Industry Services
52-62 Rooks Road
Nunawading Vic 3131
Phone: 03 9873 - 1111
Fax: 03 9873 - 2270

Nadrasca Book Shop
15 Chapel Street
Blackburn Vic 3130
Phone: 03 9877- 2284

*A Community Based Disability Service Organisation
Established 1967*

Prospective Employee Pamphlet

Our purpose is to establish
and develop a range of services
for people with a disability.

Tel: 03 9873 1111

Nadrasca Industry Services

Industry Services has a wide range of employment opportunities:

- Book Shop
- Timber Processing and Assembly
- Commercial Printing
- Contract Services Assembly and Packaging

Employment

Expectations while working at Nadrasca:

- Prospective Employees are to undertake a four week work trial.
- Employees at Rooks Rd work from 8.00 am - 4.30 pm Monday-Thursday and 8.00 am to 3.30 pm on a Friday (RDO once a month).
- Bookshop hours are between 9.00 a.m. –5.00 p.m. Monday to Friday.
- There is an eligibility criteria that all prospective employees must meet.
- During a work trial, assessment is focused on work ethics and productivity.

Eligibility Criteria

In order to work at Nadrasca Industry Services, you must meet the following criteria :-

- Have a disability and be eligible for Centrelink endorsement.
- You must want to work and maintain full-time paid employment.
- You must be able to travel independently to and from work.
- You must be over 15 years of age.

Recruitment Process

Make an appointment, come in and have a tour of the premises.



Complete an Application Form and if applicable, be placed on the waiting list.



Take part in an assessment program.



You must successfully complete a 4 week work trial.



After completing a 4 week work trial, feedback will be given to you on your suitability for employment.

Training

Health and Safety awareness is a vital part of training at Nadrasca.

All employees are trained on the 12 Disability Service Standards.

All employees have the opportunity for one on one training.

Employees participate in an annual individual employment plan (IEP) meeting and IEP review.

Who to talk to?

For further information please contact Laura Ubavin on 9873-1111.